Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council held on Thursday 16th January 2020 at 7.00pm in Cantley Village Hall.

Present: Dot Machin (Chair)
Steve Bennett
Jan Davis
Peter Key
Kevin Francis
Brenda Pawsey
Melanie Eversfield, The Clerk

Also present: 5 members of the public were in attendance

1. Public Forum

A resident asked if there had been any feedback from Norfolk County Council regarding parking at the school. The Clerk read out the response from NCC. The Clerk to send this advice to the school and ask that it be relayed to parents/guardians. **Clerk**

It was noted that the bottom of Burnt House Road is flooding due to lack of maintenance to the verge. This is to be highlighted to NCC Highways. **Clerk**

It was noted that in a recent press article a local councillor was calling for McDonald's to print customers registration numbers on the takeaway bags in a bid to tackle littering. It was **agreed** to send a letter of support to councillor in question. **Clerk**

2. Apologies

Apologies were received and accepted from Norma Knight. Apologies were also received and noted from District Councillor Grattan.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 20th December 2019

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

There were none.

6. Matters Arising

a) Tree Survey Quotes for Limpenhoe Village Green and Cantley Pond

It was noted that this item would be deferred to the February Council Meeting. **Clerk**

b) Limpenhoe Village Hall Noticeboard

Brenda Pawsey stated that at a recent Committee Meeting of Limpenhoe Village Hall the matter of an additional noticeboard was discussed and agreed that one was not needed nor wanted. It was **agreed** that the situation be assessed in a year's time. **Clerk**

7. Highways and Transport

a) It was noted that someone in the Parish was nearly knocked off of their pushbike by a lorry that is part of the Sugar Beet campaign traffic. No details of the lorry were obtained. It was felt that in general the lorries and trucks are respecting the speed limits in the Parish. However, some of the cars aren't being as respectful in particular the 4pm shift going home. It was **agreed** that the Clerk would write to British Sugar asking them to remind all staff to respect the speed limits in place. **Clerk**

b) Parish Ranger visit week beginning 10th February. It was **agreed** that the Clerk asks Matthew Youngman from Highways to meet with Steve and Dot once again to highlight items not completed from the last visit and those bought up under public forum. **Clerk**

8. To consider any Parish Council business relating to Cantley Staithe

Clerk

Following the Cantley Staithe Trust Meeting earlier on in the evening it was **agreed** that the Parish Council would spend some of its £200.00 budget for the Staithe to assist with purchasing materials for the re-surfacing project. The Clerk to inform the Working Party.

9. Finance

a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2020 as at 31st December 2019 was received and noted.

b) Correspondence from Cantley Village Hall regarding allocation of £6,000 grant from the Parish Council was received. It was **agreed** that the Clerk releases a cheque for £6,000.00. **Clerk**

c) The Parish Council considered adding the recently purchased village defibrillator that will be located at The Reedcutter, to the Parish Council insurance and as there was no additional charge this was **agreed**. **Clerk**

d) The insurance renewal for 2020 was received and considered. It was **agreed** to enter into a 3 year long term agreement at a cost of £582.00 per year. As the insurance covers both the Parish Council (20% = £116.40) and the Staithe (80% = £465.60) the Parish Council would pay the whole invoice and be reimbursed by the Staithe. **Clerk**

e) The following payments were consider and **agreed**:- **Clerk**

Mrs M Eversfield	Salary & Expenses January 2020 (SO)	£214.69
HMRC	PAYE January 2020	£53.80
ESPO	Screen and Filing Cabinet	£177.60
Cantley Village Hall	Hall Hire from Sept 2018 – Dec 2019	£166.00
Limpenhoe Village Hall	Hall Hire for March 2019 & 2020	£30.00
Cantley Village Hall	Grant	£6,000.00
Came and Company	Insurance (SO)	£582.00

10. Planning

a) 20191959 – Single storey cart lodge – Oak Lea, 11 Burnt House Road, Cantley NR13 3RT **Clerk**
NO OBJECTION

b) Correspondence from Broadland District Council regarding a briefing on the Greater Norwich Local Plan at Broadland District Council on Wednesday 22nd January was received. It was agreed that Jan Davis would attend on behalf of the Council and report back at the February Council Meeting. **JD**

11. Ongoing Matters

a) <u>Churchyard Grass Cutting</u>
It was noted that a group of residents had met with Reverend Greenland on 6th January 2020 and a way forward had been agreed. It was however noted that there some issues with the footpath that leads onto the asparagus field. The Clerk to report this to Highways. **Clerk**

b) <u>Network Rail</u>
The Chair gave a brief report and feedback following the information event which took place on 14th January 2020 at Cantley Village Hall. It was **agreed** that there was conflicting information and that the Parish Council should call a public meeting and invite Network Rail, Norfolk County Council, Fire Service, First Responders, County Councillor and District Councillor along with parishioners. The Clerk to organise this. **Clerk**

c) <u>Limpenhoe Village Green</u>
The meeting with the Norwich Fringe Project has been rearranged to Friday 31st January at 1.30pm.

12. Correspondence

a) Limpenhoe Village Hall re. Thank you. Noted.

13. Items for the Next Months Agenda

GNLP Briefing **Clerk**

Cluster meeting feedback
Tree surveys
Fringe meeting
Highways Ranger meeting
Network Rail

14. Date of Next Meeting

The next meeting would be Thursday 20th February 2020, 7pm at Cantley Village Hall.

The meeting closed at 8.18pm.

CHAIR