Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council held on Thursday 19th November 2020 at 7.00pm online via Zoom

Present: Dot Machin (Chair)
Jan Davis
Kevin Francis
Peter Key
Steve Bennett
Brenda Pawsey
Norma Knight

Also present: Melanie Eversfield, The Clerk

1. Public Forum

District Councillor Grant Nurden's report that was emailed to everyone earlier that day was gratefully received.

It was noted that there were still issues with Burnt House Road. A meeting with NCC Highways to be arranged. **Clerk**

It was noted that there was an issues with dog waste once again. A polite notice to go in the newsletter and noticeboards reminding people to pick up after their dogs. The Clerk to also contact Broadland District Council in relation to additional signage. **Clerk**

2. Apologies

Apologies were received from District Councillors Sue Prutton and Grant Nurden

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 15th October 2020

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair

5. Urgent Items to be raised through the Chair

There were none.

6. Matters Arising

a) It was noted that no further updates had been received regarding Vagabond, Yare Grain and Manor Barns. The Clerk to chase once again. **Clerk**

7. Highways and Transport

a) It was noted that there is extreme erosion to the carriageway on Norwich Road. The Clerk to report this to NCC Highways. **Clerk**

8. Finance

a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2020 as at 31st October 2020 was received and noted.

b) The NCC's Annual Budget Consultation was received and considered. It was **agreed** that a response be sent stating that it would be helpful if there were clear links relating to the financial information contained in the budget on their website. **Clerk**

c) The cost of professionally having the newsletter printed was noted and **agreed** at £88.00.

d) The following payments were consider and **agreed** that all should be paid by Standing Order:-

Mrs M Eversfield	Salary November 2020	£191.67
HMRC	PAYE November 2020	£46.60

9. Planning Matters

a) Correspondence relating to a consultation on a Division Boundary was received. It was noted that the Parish would be moving from the Brundall ward to the Acle ward.

b) A response to the Emergency Planning Survey was considered and **agreed**. **Clerk**

c) BA/2020/0377/FUL – Erection of temporary office/facilities building – Cantley Sugar Factory, Station Road, Cantley. NO OBJECTION **Clerk**

d) 20201984 – Single storey garden room – 4 Cantley Road, Limpenhoe, NR13 3JE. NO OBJECTION **Clerk**

e) 20202051 – Single storey side/rear extension – 3 Windsor Road, Cantley, NR13 3SP. NO OBJECTION **Clerk**

10. Ongoing Matters

a) Network Rail

The Clerk had distributed an update on the recent works by Network Rail. It was **agreed** that the Clerk finds out what the plan is to replace the Lowestoft track. It was also **agreed** to continue to pursue the closure of Church Road crossing. **Clerk**

b) Limpenhoe Village Green

The Clerk stated that she had not heard back from the Landowner and therefore next steps should be discussed with Matt Davies, Norwich Fringe Project.

c) Cantley Pond

The Clerk stated that she had been in contact with Matt Davies, Norwich Fringe Project and a site visit had been arranged for Monday 7th December 2020 at 10.30am.

d) Cantley Help – Update

Cllr Jan Davis gave a written report which is attached to the official minutes. It was **agreed** to donate £50 to Acle Food Bank from the Covid-19 grant money. **Clerk**

11 Items for the Next Months Agenda

Insurance renewal
Budget and Precept for 2021/2022

12. Date of Next Meeting

Thursday 17th December 2020 at 7.00pm virtually via zoom.

13. To resolve that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item

Agreed.

14. To discuss Christmas Hampers for 2020.

A plan was discussed and agreed.

The meeting closed at 8.30pm.

CHAIR