Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council held on Thursday 17th December 2020 at 7.00pm online via Zoom

Present: Dot Machin (Chair)
Jan Davis
Kevin Francis
Peter Key
Steve Bennett
Brenda Pawsey
Norma Knight

Also present: Melanie Eversfield, The Clerk and one member of the public

1. Public Forum

It was noted that there would be a possibility of a Christmas meal being delivered to the elderly and vulnerable in the Parish. Jan Davis to deal with this as part of Cantley Help. It was noted a dyke in Limpenhoe has not been cleared by the landowner and there is a risk of flooding. The Clerk to make contact with the relevant authorities. **Clerk**

2. Apologies

Apologies were received from District Councillors Sue Prutton and Grant Nurden

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 19th November 2020

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair

5. Urgent Items to be raised through the Chair

It was noted that there was an urgent road closure in the Parish due to water problems.

6. Matters Arising

a) It was noted that no further updates had been received regarding Vagabond, Yare Grain, dog fouling notices and Manor Barns. The Clerk to chase once again. Jan Davis also gave a brief update on Cantley Help. **Clerk**

7. Highways and Transport

a) The Clerk gave a detailed report on the recent site meeting with the Highways Officer from NCC. Along with various smaller highway issues he will take a look at the crossing on Church Road along with some accident prevention measures in Burnt House Road. **Clerk**

8. Finance

a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2020 as at 30th November 2020 was received and noted.

b) The draft 2021/2022 budget was **agreed**. A precept of £10,500 was also **agreed**. **Clerk**

c) The insurance renewal from Came & Company for 2021/2022 was **agreed** at a cost of £598.00. 80% of this cost will be reclaimed from Cantley Staithe Charitable Association. **Clerk**

d) The Parish Partnership Bid to install a trod on the footpath from Cantley Church to Station Road was **agreed**. The Parish Council would pay £3,000 whilst Norfolk County Council would pay another £3,000. **Clerk**

e) The following payments were consider and **agreed** that all should be paid by Standing Order:- **Clerk**

Norfolk Community Foundation	Unspent Covid Grant	£400.00
Target Trees	Treeworks in Churchyard	£650.00
Mrs M Eversfield	Salary December 2020	£196.79
HMRC	PAYE December 2020	£46.80

9. Ongoing Matters

a) Network Rail
The Clerk had distributed an update on the recent works by Network Rail. It was **agreed** that the Clerk responds stating that local knowledge is that works will continue and seek further clarification. **Clerk**

b) Limpenhoe Village Green
The Chair gave a brief update. Matthew Davies to speak with the landowner. This will be bought back to the next meeting.

c) Cantley Pond
The Chair gave a detailed report on the site visit with Matthew Davies, Norwich Fringe, which took place earlier on in the month. Matthew has gone away to draw up some proposals and costings and will send to the Clerk.

10. Items for the Next Months Agenda

Limpenhoe Village Green
Cantley Pond
Network Rail
Carbon
Footpaths
Dog Fouling Signs
Manor Barns
Vagabond
Yaregrain

11. Date of Next Meeting

Thursday 21st January 2021 at 7.00pm virtually via zoom.

The meeting closed at 8.30pm.

CHAIR