



## ANNUAL PARISH COUNCIL MEETING AGENDA

(Published 10<sup>th</sup> May 2024)

Cantley, Limpenhoe and Southwood Parish Council

Thursday 16<sup>th</sup> May 2024 @ 7.30pm at Cantley Village Hall, NR13 3JB

*Anne Tandy*

Clerk to the Council

### To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council for the purpose of transacting the following business:

1. Election of Parish Council Chairman - to sign the declaration of acceptance of office
2. Election of Parish Council Vice Chairman – to sign the declaration of acceptance of office
3. To consider accepting any apologies for absence
4. To receive declarations of interest on items on the agenda and consider any requests for dispensations
5. To agree the minutes of the minutes of the Parish Council meeting held on 18<sup>th</sup> April 2024
6. To adjourn the meeting for public forum and reports from the District Councillor
7. To report matters arising from the minutes not on the agenda: for information only
8. **Planning**
  - a. **20241227** – Hall Farm, Limpenhoe  
Solar PV development (approx. 150 No) will be installed on a single building, total system capacity will be 76.5kWp on the Southwest facing pitch.
  - b. **BA/2023/0445/FUL** – British Sugar Factory. To note the approval of the application to replace the old coal-fired boiler and replace with a more ecological system.
9. To consider eligibility for the General Power of Competence
10. To agree the appointment of Councillors to Council Roles:
  - a. Limpenhoe Village Green
  - b. Internal Control
  - c. SAM2
  - d. Bank signatories and online authorisers
  - e. Representative on Norfolk Climate Change Partnership - Net Zero Communities

**11. To agree the appointment of councillors to outside bodies:**

- a. Cantley Village Hall
- b. Limpenhoe Village Hall
- c. Cantley Community Trust

**12. Highways and Transport**

- a. To hear an update on matters reported to Highways
- b. To receive the SAM2 report for April 2024

**13. Limpenhoe Village Green**

To pass a resolution to approve the initial legal fees of £72.50 per hour in order to establish land ownership. A cap on the number of hours permitted, may also be considered.

**14. 80<sup>th</sup> D Day Anniversary Celebrations – 6 June 2024**

To hear an update on plans by the Limpenhoe Village Hall Committee (Brenda)

**15. Policies**

To consider the Internal Control Policy for adoption.

**16. Finance**

- a. To receive and note the bank reconciliation to April 2024.
- b. To confirm receipt of the first instalment of the Paish Precept for 2024-25 of £5,500.00
- c. To update on the progress of signatories signing up to the online banking system.
- d. To approve the following payments:

Date	Recipient	Description	Amount
31/05/2024	Anne Tandy	Salary – for May 2024	£361.18
31/05/2024	Anne Tandy	Additional hours – 9 hours for year end audit and 17 hours for Cantley Staithe for February – April 2024.	£433.42
16/05/2024	Anne Tandy	Expenses – WAH and travel	£48.50
16/05/2024	Anne Tandy	Expenses – stationery and Staithe costs minus overpayment of £4.60 in 2023-24	£57.69
11/05/2024	Hugo Fox	Website Hosting – Direct Debit	£9.99 +VAT

**17. Correspondence**

- British Sugar update 2024 - Environmental projects
- The Tree Council - Broadsheet Issue 230 - May 2024
- BADCOG May 2024 Newsletter
- Invite to the Town & Parish Council Forum Wed 8th May
- Email from Cllr Eleanor Laming - Speeding - Motion to Norfolk County Council
- Email from Galliford Try - A47 Blofield to North Burlingham - B1140 & The Windle Central Reservation Closures

**18. Items for the Parish Council Meeting's Agenda on Thursday 20<sup>th</sup> June 2024 at 7.30pm at Cantley Village Hall.**