



## MINUTES OF THE MEETING OF

### Cantley, Limpenhoe and Southwood Parish Council

Thursday 16<sup>th</sup> January 2025

**Present:** Dot Machin (Chair), Steve Bennett (Vice Chair), Jan Davis, Kevin Francis, Peter Key, Norma Knight, Brenda Pawsey

**Also Present:** Anne Tandy, Parish Clerk and RFO; Jan Davis, District Councillor

**Members of the Public:** 1

1. Welcome. No apologies for absence received
2. Jan Davis gave a declaration of interest for item 6b as a member of Cantley Village Hall Committee. There were no requests for dispensations.
3. The minutes of the Parish Council meeting held on 19<sup>th</sup> December 2024 were reviewed and approved as an accurate record of the meeting. All Agreed.

19:02 Peter Key arrived

19:03 Kevin Francis arrived

4. The meeting was adjourned for public forum and reports from the County and District Councillors:
  - a. District Councillors Report Appendix A
  - b. County Councillors Report Appendix B
  - c. Robert Norman from Galliford Try gave an update on the A47 Dualling: Any issues should be raised as soon as possible and anyone can do this through the dedicated website <https://nationalhighways.co.uk/our-roads/east/a47-blofield-to-north-burlingham/>. The project is now entering the busy period and piling is taking place to construct the bridges. Contractors are being reminded to use the A47 and not the side roads. Issues with British Sugar are being addressed with designated diversion routes. Phasing plans were presented.
5. Matters arising from the minutes not on the agenda: for information only  
The tree for the Staithe purchased using the Pride in Place grant has been collected. Clerk to arrange planting.
6. **Planning**
  - a. An update was given on matters relating to planning decisions.
  - b. Planning application **2024/3818** - Village Hall, Manor Road, Cantley, Norfolk, NR13 3JG. Demolition of existing community hall and erection of new hall and increase of existing carpark area and external WC block was considered and discussed. Comments were raised around the extent of the plan. It was explained that the primary school would use the hall and stage for Christmas productions and sports. The Integrated Care Board are in support of the consulting rooms which Brundall and Acle GP surgeries have expressed an interest in utilising. The Council is fully supportive of the project to deliver a new village hall which is desperately needed. Whilst they support the size of the main hall, they do consider the rest of the project to be ambitious for the size of the parish and with no allocated sites in the Local Development Plan there will be no significant growth to help with funding. The Council does feel that from an accessibility perspective the facility is in the wrong location in Cantley but understands that alternative sites were considered but were not available.

## 7. Cantley Village Hall

An update on the progress with the village hall rebuild project was presented by Jan Davis. It has cost £60,000 to reach the planning application stage. Fundraising to build the hall will continue on the assumption planning permission will be approved.

## 8. Staithe Charity

- a. An update on the progress of the Charity Commission application was given by the Clerk. Work continues and it is anticipated that it will be ready for submission in the next 6 weeks.
- b. The safeguarding policy was reviewed and proposed for approval. All Agreed.

## 9. Limpenhoe Village Green

An update on matters relating to ownership of Limpenhoe Village Green. The information received from Open Space Society was very helpful and the Clerk has been asked to pursue further information.

## 10. Highways and Transport

- a. An update on matters reported to Highways was given. The sunken manhole covers at the junction with Cantley Road and High Road have been repaired. An unsafe tree has been identified along The Common in Southwood. The Clerk to report to Highways.
- b. The SAM2 report for December 2024 was presented.

## 11. Net Zero Communities.

An update was given by Jan Davis and reported that communication has not been very good and no updates have been received or progress made which is frustrating and disappointing. Independently of this Jan Davis has been exploring options for improving cycle safety between Postwick and Brundall along Brundall Low Road.

## 12. Finance

- a. The bank reconciliation to 30 December 2024 was noted.
- b. Renewal of the Community Action Norfolk annual subscription at a cost of £50.00 was approved.
- c. A 50p per month increase in the accounts software package from 1 April 2025 was approved.
- d. The following payments were proposed by Steve Bennett and seconded by Jan Davis. All agreed.

| Voucher | Date       | Ref.         | Supplier             | Account name     | Net    | VAT   | Total  |
|---------|------------|--------------|----------------------|------------------|--------|-------|--------|
| 96      | 11/01/2025 | Direct Debit | Hugo Fox             | Website Hosting  | -9.99  | -2.00 | -11.99 |
| 97      | 16/01/2025 | BACs         | Cantley Village Hall | Hall Hire        | -12.00 | 0.00  | -12.00 |
| 99      | 16/01/2025 | BACs         | Anne Tandy (Clerk)   | Clerk's Expenses | -48.50 | 0.00  | -48.50 |

## 13. Correspondence

- BADCOG Newsletter January 2025
- Broadsheet Issue 238 – January 2025
- BDC Invitation to the Town & Parish Forum Tuesday 7th January 2025
- NALC Newsletter January 2025
- Town & Parish Forum 7th January 2025 Notes and Recording of the meeting
- Thank you received from Cantley Primary School Head Boy and Girl for helping to clear their forest area.

## 14. Items for the Parish Council Meeting's Agenda on **Thursday 20<sup>th</sup> February 2025** at 7.00pm at **Cantley Village Hall**.

**Meeting closed at 21:01**

**Signed:**

**Dated:**