



Parish Council Meeting Minutes

Thursday 19th June 2025 Cantley Village Hall at 7.30pm

Present: Dot Machin (Chair), Steve Bennett (Vice Chair), Jan Davis, Kevin Francis, Peter Key, Brenda Pawsey

Also Present: Anne Tandy, Clerk to the Council

Members of Public: 1

1. Welcome and apologies for absence received from Norma Knight.
2. There were no declarations of interest in items on the agenda or requests for dispensations
3. The minutes of the Extraordinary Parish Council meeting held on 5th June 2025 were approved as an accurate record of the meeting. All agreed.
4. Public Open Forum. Report from the District Councillor hadn't been sent but will be covered at the next meeting.
5. There were no matters arising from the minutes not on the agenda: for information only
6. **Cantley Village Hall**
 - a. The Village Hall Committee have restated their request for Parish Council funding towards the rebuild project via a Public Works and Loan Board loan taken out against the Precept. After lengthy discussion it was resolved that the proposal is out of proportion to the size of the Council and the current precept. It was proposed to refuse the request to raise £130,000 over 50 years but consideration could be given to a smaller amount after a public consultation. Council were not minded to carry this out until such time as a more proportionate proposal with accompanying figures, is put forward.
 - b. A grant towards grass cutting for 2024/25 at a total cost of £905.00 was approved. All agreed.
7. **Staithe Charity**

An update was given regarding land and lease matters and further advice is awaited from Community Action Norfolk to determine how to proceed.
8. **Limpenhoe Village Green**

It was resolved to enact Standing Order 10:a:xi as information has now become available regarding the legal matters relating to the village green. It was agreed to therefore move this item to the end of the meeting and propose an exclusion under the Public Bodies (Admissions to Meetings) Act 1960. (please refer to item 15 below).
9. **Highways and Transport**
 - a. There was nothing report regarding Highways
 - b. The SAM2 report for May 2025 was received.

10. Dog Waste Bin – Limpenhoe

The cost of installing the post ready for the bin to be mounted was not available and Council resolved to give the Clerk delegated powers to arrange the installation of the bin. All agreed.

11. Asset of Community Value

- a. It was considered whether the Council wanted to nominate Cantley primary school estate as an Asset of Community Value (ACV). After discussion it was proposed that this should be proceeded with and brought back to the next meeting for approval.
- b. It was proposed that there may be other assets in the parish which may benefit from an ACV nomination. It was proposed that the matter is deferred for further consideration.

12. Finance

- a. The bank reconciliation to 31st May 2025 was received. The total balance of both accounts is £20,721.34.
- b. Payment of the nplaw invoice at a cost of £73.70 +VAT was approved.
- c. The cost of replacing the Clerk's laptop was considered. Issues with the slowness of the machine have been ongoing but following some storage maintenance it has improved. It was

Voucher	Date	Supplier / customer	Account name	Net	VAT	Total
143	19/06/2025	nplaw	Cantley Staithe	-73.70	-14.74	-88.44
144	12/06/2025	Simper Law	Limpenhoe Village Green	-360.00	-72.00	-432.00
145	19/06/2025	Anne Tandy (Clerk)	Clerk's Salary and Expenses	-513.24	0.00	-513.24
147	19/06/2025	Cantley Village Hall	Cantley Village Hall	-16.00	0.00	-16.00

agreed to allow the Clerk a budget of £500.00 to replace the laptop if the problems reoccur to avoid a disruption to Council services.

- d. The following payments for June 2025 were approved. All agreed

13. Correspondence

- Open Spaces Society Summer Magazine
- Humpty Dumpty 10k Race Events Details for Sunday 8th June 2025
- Norfolk County Council Norfolk Minerals and Waste Local Plan - Notice of Adoption
- Tree Council Broadsheet Issue 243 - June 2025
- Open Spaces Society May update
- Broadland District Council details of the Town & Parish Forum - 10th June 2025
- Healthwatch Norfolk Newsletter Friday 30 May
- Broadland & South Norfolk Design Code - 3rd stage public & stakeholder engagement
- Your Community Action Norfolk update
- Norwich Western Link project update
- Upcoming Temporary Closure of Chapelfield in the Parish of Freethorpe due to manhole cover and frame repair works (my ref NTRO9445)
- Residents Email re: Request for a "Warning: junction" sign on a dangerous bend in Cantley
- Norfolk County Council Local Government Reorganisation

14. Items for the Parish Council Meeting's Agenda on **Thursday 17th July 2025** at 7.30pm at **Cantley Village Hall**

- a. Community Emergency Plan Review

- 15.** A proposal was considered to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed – legal matters. All agreed. (see item 8 above).
- a.** Council considered legal advice received regarding the land of Limpenhoe Village Green
 - b.** It was resolved to approve the action proposed by the Solicitor.

Meeting closed 21:14

Signed

Dated

DRAFT