

Parish Council Meeting

I give notice of a meeting and summon all Council members to attend.

The meeting will be held on **Thursday 17th July 2025 at 7.30pm**

Cantley Village Hall, Manor Road, Cantley, NR13 3SD.

Members of the public are welcome to attend.

A Tandy

Clerk to the Council

10th July 2025

Agenda

1. Welcome and receive apologies for absence
2. To receive declarations of interest on items on the agenda and consider any requests for dispensations
3. To agree the minutes of the Parish Council meeting held on 19th June 2025
4. Public Open Forum and reports from the County and District Councillors
5. To report matters arising from the minutes not on the agenda: for information only
6. **Cantley Village Hall**
To consider a request to carry out a joint consultation with the Village Hall Committee at the Cantley Summer Fun Day.
7. **Staithe Charity**
To hear an update on the progress of the Charity Commission application.
8. **Highways and Transport**
 - a. To hear an update on matters reported to Highways
 - b. To receive the SAM2 report for June 2025.
9. **Community Emergency Plan**
 - a. To discuss a review of the plan and how this will be conducted and by who.
10. **Asset of Community Value**
 - a. To consider any other assets in the parish which might benefit from having an ACV nomination.
11. **Armed Forces Covenant**
To consider signing up to the [Armed Forces covenant](#).
12. **Cantley Village Pond**
To consider the purchase of a [VE Day Commemorative bench](#) using CIL funding at a cost of £684.00 +VAT and agree an appropriate location.

13. Civility and Respect Pledge

To consider signing up to the [Civility and Respect Pledge](#).

14. Policies

- a. To consider adopting an IT Policy.

15. Finance

- a. To receive and note the bank reconciliation to 30th June 2025.
- b. To receive the 1st quarter budget report to June 2025
- c. To consider the Clerk's attendance at the NPTS Autumn Seminar at a cost of £22.40
- d. To approve the following payments for July 2025:

Voucher	Date	Description	Supplier	Account name	Net	VAT	Total
157	19/07/2025		Lloyds Bank	Bank Service Charge	-4.25	0.00	-4.25
158	17/07/2025	Legal Fees - nplaw	nplaw	Cantley Staithe	-61.20	-12.24	-73.44
159	17/07/2025	EOM	Cantley Village Hall	Hall Hire	-8.00	0.00	-8.00
160	17/07/2025	Full Council	Cantley Village Hall	Hall Hire	-16.00	0.00	-16.00
161	17/07/2025	Legal Fees	Simper Law	Limpenhoe Village Green	-210.50	-42.10	-252.60
162	17/07/2025	WAH/Travel	Anne Tandy (Clerk)	Clerk's Expenses	-48.50	0.00	-48.50
163	28/07/2025		Anne Tandy (Clerk)	Clerks Salary	***	***	***

16. Correspondence

- Norfolk Local Access Forum Officer - Join the Norfolk Local Access Forum
- Cantley Village Hall - Key Relationship Management & Data Management
- Children's Services Norfolk County Council - Statutory Public Notice Consultation on the proposal to formally amalgamate Cantley Primary School and Freethorpe Community Primary School from 1 September 2025
- Broadland Community Awards 2025 - Nominations OPEN!
- Open Spaces Society – June Newsletter
- Norfolk County Council - Norwich Western Link project update x2
- Tree Council – Broadsheet Issue 244 July 2025
- BADCOG July 2025 Newsletter
- Broadland District Council - Free Climate Change and Sustainability workshops
- East Anglia TWO Offshore Windfarm - Upcoming access point installation and associated road closures notification.

17. Items for the Parish Council Meeting's Agenda on **Thursday 18th September 2025** at 7.30pm at **Cantley Village Hall**

18. To consider a resolution to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed – legal matters.

- a. To hear an update on matters relating to Limpenhoe Village Green and consider next steps.