



Parish Council Meeting

I give notice of a meeting and summon all Council members to attend.

The meeting will be held on **Thursday 18th September 2025 at 7.30pm**

Cantley Village Hall, Manor Road, Cantley, NR13 3SD.

Members of the public are welcome to attend.

A Tandy

Clerk to the Council

12th July 2025

Agenda

1. Welcome and receive apologies for absence
2. To receive declarations of interest on items on the agenda and consider any requests for dispensations
3. To agree the minutes of the Parish Council meeting held on 17th July 2025
4. Public Open Forum and reports from the County and District Councillors
5. To report matters arising from the minutes not on the agenda: for information only
6. **Limpenhoe Village Hall**
To consider a request from the hall committee for a grant to help with funding CCTV at the hall following an incident of vandalism.
7. **Staithe Charity**
To hear an update on the progress with the Charity Commission application.
8. **Highways and Transport**
 - a. To hear an update on matters reported to Highways
 - b. To receive the SAM2 report for July and August 2025.
9. **Community Emergency Plan**
To receive an updated version of the plan with the necessary amendments to review.
10. **Church Grass Cutting**
A request has been received from the Parochial Church Council for an indication of how much the grass cutting grant will be for each church this year and how soon they can expect payment.
11. **Limpenhoe Village Hall**
To consider a request from the Committee for a donation towards the installation of a CCTV system following a spate of vandalism at the hall.

12. 2nd Brundall Scout Group

To consider a request from the group for a donation from CIL money towards the refurbishment of their facilities.

13. Budget 2026-27

To consider any projects which will be included in the next years budget calculations.

14. Social Media

To consider setting up a Facebook profile to share information with residents.

15. Policies for Review

- a. Community Engagement Policy
- b. Complaints Policy
- c. Expenses Policy
- d. Health and Safety
- e. Recording at Council Meetings Policy
- f. Staff Appraisal Policy
- g. Training Policy

16. To agree the following budgeted donations:

- a. Broads Society in the sum of £16.00. Using powers under the Local Government Act 1972 s.144
- b. East Norfolk Transport Users Associated (ENTUA) in the sum of £5.00. Using powers under the Local Government and Rating Act 1997 s.26-29.
- c. Campaign for the Protection of Rural England in the sum of £35.00. Using the Local Government Act 1972 s.137
- d. Broadland Tree Council in the sum of £25.00. Using the powers under the Public Health Act 1875 s.164 (Local Government Act 1972, sch. 14 para. 27)

17. Finance

- a. To receive and note the bank reconciliations to 31st August 2025.
- b. To ratify the payment for installation of the dog waste bin in Limpenhoe at a cost of £40.00
- c. To note the NJC pay settlement for 2025/26 and calculated back pay.
- d. To approve the following payments for September 2025:

Voucher	Date	Description	Supplier	Ref.	Net	VAT	Total
171	18/09/2025	July 2025	Cantley Village Hall	0725	-16.00	0.00	-16.00
172	18/09/2025	NPTS Autumn Seminar - 40%	NPTS	21768	-22.40	-4.48	-26.88

18. Correspondence

- Broadland District Council Licensing Act 2003: Statement of Policy Review
- Broadland Tree Network – Broadsheet issue 245 August 2025
- Broadland District Council - 2025 Community Biodiversity Awards
- Broadland District Council - Free Climate Change and Sustainability workshops
- Norfolk County Council - Changes to bus services: 70A, 72A, 73A
- CPRE – Newsletter
- Strumpshaw Parish Council - Neighbourhood Plan (Revised) - Reg. 16 consultation by Broadland District Council
- Broadland District Council - Free Mental Health Awareness Training for the Community – Reedham
- Broads Briefing August 2025
- Norfolk County Council - Norfolk Community Biodiversity Awards 2025- deadline Friday 5th September
- BADCOG Newsletter September 2025

- Tree Council Broadsheet issue 246 – September 2025
- Open Spaces Society August Updates
- Introduction from the new Community Engagement Officer at Broadland District Council
- Norfolk Police – Op Radium Promotion
- Broads Authority – Consultation open – Local Plan for the Broads – Regulation 19 version.
- Broadland Futures Initiative Newsletter Edition 16
- Community Action Norfolk’s 10th AGM Invite

19. Items for the Parish Council Meeting’s Agenda on Thursday 16th October 2025 at 7.00pm at Limpenhoe Village Hall

20. To consider a resolution to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed – legal matters.

To hear an update on matters relating to Limpenhoe Village Green and consider next steps.