



## Parish Council Meeting Minutes

Thursday 15<sup>th</sup> January 2026 at Cantley Village Hall

**Present:** Dot Machin (Chair), Steve Bennett (Vice Chair), Jan Davis, Kevin Francis, Peter Key

**Also Present:** Anne Tandy, Clerk to the Council and Responsible Financial Officer

### Members of the Public: 1

1. Welcome and receive apologies for absence from Brenda Pawsey who's attending a meeting elsewhere.
2. There were no declarations of interest in items on the agenda or any requests for dispensations.
3. The minutes of the Parish Council meetings held on 20<sup>th</sup> November 2025 were reviewed and approved as an accurate record of the meeting. There were insufficient members in attendance from the December Meeting to be able to approve the Minutes. This was adjourned to the February meeting.
4. **Public Open Forum:**
  - The District Councillor had prepared a report for the meeting.
  - A resident raised the recent power cut across the whole village.
  - Another resident had raised with the Chair, the issue of an increase in the number of potholes over the last few weeks.
  - Update from the Cantley Village Hall Committee. Lots of events coming up. A list is up in the village hall and on their website. The land on which the hall stands is having to be registered with the Land Registry, the current timescale of this has been given at March 2027.
5. There were no matters arising from the minutes not on the agenda: (for information only).
6. **Cantley Pond**

Confirmation has been received that the Future for Nature Fund grant has been awarded, so there will be no requirement to seek alternative sources of funding. The Clerk is awaiting the paperwork for signature and then The Conservation Volunteers will be invited to schedule in the project.
7. **Neighbourhood Plan**

A Public Meeting is to be held on **Thursday 29<sup>th</sup> January 2026** at Cantley Village Hall to inform residents about a Neighbourhood Plan and how they can get involved. Frettenham Parish Council have also invited Councillors to join them at a Neighbourhood Plan Workshop they have organised with Rachel Leggett & Associates on Monday 2<sup>nd</sup> February 2026. The cost per person will be approximately £25.00. Dot Machin and Jan Davis indicated their intention to attend.
8. **Planning**

No planning applications were received following publication of the agenda.

### 9. Assets of Community Value

This was adjourned from earlier in 2025 to consider all possible opportunities to apply an Asset of Community Value. In light of the ongoing projects being undertaken by the Clerk and the commencement of a Neighbourhood Plan, this project will be postponed until the Clerk's workload has decreased sufficiently.

### 10. Staithe Charity

An update on the progress with the Charity Commission application was given. The land matters are still in the hands of solicitors to resolve.

### 11. Highways and Transport

- a. An update on matters reported to Highways. Details of potholes in Cantley were given, to be reported to Highways.
- b. Due to the unavailability of Steve Bennett, there are no SAM2 reports available at this juncture.

### 12. Policies

- a. The Council's Standing Orders were reviewed and agreed.
- b. The Financial Risk Assessment and Risk Policy Statement was reviewed and agreed.
- c. The Freedom of Information Protocol was reviewed and agreed.

### 13. Finance

- a. The bank reconciliation to 31<sup>st</sup> December 2025 was agreed. The total balance of all accounts, including reserves is: £19,310.21.
- b. The 9-month budget report for 2025/26 was agreed.
- c. The following payments for January 2026 were reviewed and approved for payment.

Voucher	Date	Ref.	Supplier	Account name	Net	VAT	Total
207	15/01/2026	BACs	Anne Tandy (Clerk)	Clerk's Expenses	-59.30	0.00	-59.30
208	15/01/2026	BACs	Cantley Village Hall	Hall Hire	-16.00	0.00	-16.00
209	28/01/2026	BACs	Anne Tandy (Clerk)	Clerks Salary	Redacted	Under	GDPR

### 14. Correspondence

- Broads Authority – December Broads Briefing
- CPRE – Newsletter A Pivotal Year Behind us, a Landmark One Ahead
- Councillor Eleanor Laming – Communities Team End of Year Summary
- BADCOG Newsletter January 2026
- Broads Authority – Reminder: Second Consultation – Local Plan for the Broads – Regulation 19 version
- Broads Society – Harnser Magazine January 2026

### 15. Items for the Parish Council Meeting's Agenda on **Thursday 19<sup>th</sup> February 2026 at 7.00pm at Cantley Village Hall.**

- Neighbourhood Plan

Signed: .....

Dated: .....