



Parish Council Meeting Minutes

Thursday 16th July 2026 at 7.30pm

Limpenhoe Village Hall

Present: Dot Machin (Chair), Steve Bennett (Vice Chair), Jan Davis, Brenda Pawsey

Also Present: Anne Tandy, Clerk to the Council; Jan Davis, District Councillor; Justine Thomas, County Councillor

Members of the public: 2

1. Welcome and apologies for absence received from Kevin Francis for personal reasons and Peter Key for work commitments.
2. There were no declarations of interest in items on the agenda or requests for dispensations
3. The minutes of the Parish Council meeting held on 18th June 2025 were proposed as an accurate record of the meeting. All agreed.
4. Public Open Forum and reports from the County and District Councillors.
5. To report matters arising from the minutes not on the agenda: for information only
 - Cantley Village Pond – The Conservation Volunteers will be attending site on 3 August to carry out further maintenance.
6. **Cantley Village Hall**
An update regarding the deed transfer for Cantley Village Hall was given. The deed has now been signed.
7. **Staithe Charity**
An update on the progress of the Charity Commission application was heard. The lease amendments are being completed and paperwork to accompany the application is being updated given the time lapse since it was first drawn up.
8. **Neighbourhood Plan**
An update from the Neighbourhood Plan Working Group was presented by Dot. The consultant is attending the next meeting on 23rd July, so it is expected that progress can now be made.
9. **Cantley Tennis Courts**
A request from a member of the community to access the tennis courts belonging to British Sugar was considered. Contact has been made with British Sugar and they are keen to find a way of getting the courts back into use. It was agreed that a meeting between all interested parties take place to work out how this can move forward.
10. **Highways and Transport**
 - a. An update on matters reported to Highways. The road markings at four crossways have been scheduled for updating.

- b. The SAM2 report for June 2026 was noted.
- c. The wording for village gateway signs was proposed as Welcome to Cantley: A Broads Village: Proudly Hosting British Sugar. All agreed.

11. Finance

- a. The bank reconciliation to 30th June 2026 was agreed. The total balance for all accounts including reserves is: £23,496.67.
- b. The 1st quarter budget report to 30th June 2026 was agreed.
- c. The following payments for July 2026 were proposed for payment. All agreed.

No.	Date	Supplier	Account name	Net	VAT	Total
286	16/07/2026	Restore Datashred Ltd	Stationery	-50.00	-10.00	-60.00
287	16/07/2026	Cantley Village Hall	Neighbourhood Plan	-16.00	0.00	-16.00
288	16/07/2026	Limpenhoe Village Hall	Limpenhoe Village Hall	-15.00	0.00	-15.00
289	16/07/2026	Anne Tandy (Clerk)	Clerk's Expenses	-55.70	0.00	-55.70
290	28/07/2026	Anne Tandy (Clerk)	Clerks Salary	Redacted	Under	GDPR
291	16/07/2026	nplaw	Cantley Village Hall	-834.75	-166.95	-1,001.70

12. Correspondence

- Greater Norwich Local Plan – Call for Sites
- Village Hall Committee – Village Halls and Neighbourhood Health
- Broads Authority – Broadland Futures Initiative Newsletter – Summer 2026
- BADCOG – Newsletter July 2026
- Galliford Try – A47 Blofield to North Burlingham – Overnight road closures
- Greater Norwich Local Plan 2045 – Notice of Intention to Commence Plan Making
- The Tree Council – Latest News

13. Items for the Parish Council Meeting's Agenda on **Thursday 17th September 2026** at 7.30pm at **Cantley Village Hall.**

- Consider whether the meeting times are still convenient.
- 2027/28 Budget
- Limpenhoe Speed Limits

14. To consider a proposal to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed – legal matters:

- a. An update regarding land at Limpenhoe Village Green. The County Councillor was invited to remain for this item.

Meeting closed at: 21:01

Signed:

Dated: