



Parish Council Meeting Minutes

Thursday 17th September 2026 at 7.30pm

Cantley Village Hall

Present: Dot Machin (Chair), Steve Bennett (Vice Chair), Jan Davis, Brenda Pawsey

Also Present: Anne Tandy, Clerk to the Council; Jan Davis, District Councillor

Members of the public: 11

1. Welcome and apologies for absence received from Peter Key for personal reasons.
2. There were no declarations of interest in items on the agenda or requests for dispensations.
3. An application from Jacqui Maney for co-option to the Council was considered. It was proposed by Jan Davis and seconded by Steven Bennett to accept the appointment. All agreed.
4. The minutes of the Parish Council meeting held on 16th July 2026 were reviewed and proposed as an accurate record of the meeting. All agreed.
5. **Public Open Forum and reports from the County and District Councillors**
 - A resident asked about the process of electing members onto the Council
 - A number of residents expressed their concerns about the speed along Cantley Road in Limpenhoe and would fully support a speed reduction to improve safety.
 - In relation to the closure of the factory a resident asked if the public footpaths will be maintained. They are Public Rights of Way so will remain.
 - District Councillor gave their report.

Highways Item 13b It was agreed to bring this forward to allow members of the public to leave. It was agreed that the Parish Council will make enquiries to have the speed limit reduced through Limpenhoe for safety purposes.

6. To report matters arising from the minutes not on the agenda: for information only

Cantley Village Pond – further work is scheduled for October and the remaining sessions to complete the grant funding will take place in December. Broadland District Council have been out to review the work under the Future for Nature Funding and they were very happy.

7. Neighbourhood Plan

An update was given by the Neighbourhood Plan Working Group. They have finalised the public consultation questionnaire and it is now with the consultant for printing. It will be delivered throughout the Parish in October. A link will be added to the Council website.

8. Cantley Village Hall

There were no updates available on the village hall rebuild project.

9. British Sugar Factory

The proposed closure of the factory and the implications for the village were discussed in order to agree the questions to be put forward at the meeting with the factory on 21 September. A final list was approved to be sent to the factory in advance of the meeting.

10. Planning

- a. Planning application [2026/2310](#). The Coach House, Grange Road Cantley, for a detached double garage/workshop with home office in attic space was considered.
Comments: No objections for this matter.
- b. There were no planning applications received following publication of the agenda.

11. Staithe Charity

An update on the progress of the Charity Commission application was presented. Amendments to the easement have been suggested and feedback is awaited.

12. Budget 2027/28

- a. Consideration was given to the projects and expenditure for inclusion in next years budget. Maintenance budget for the pond to be included.
- b. Projects were proposed for the Parish Partnership Scheme for 2027/28. It was agreed to apply for village gates for Limpenhoe. A location to be suggested for approval by Highways.
- c. The appointment of Sue Lake as an independent Internal Auditor for 2026/27 at a cost of £75.00 was agreed.

13. Highways and Transport

- a. An update on matters reported to Highways was given.
 - o The ditch has been dug out on School Road down to the pond. Council noted that it was an excellent piece of work.
 - o A pothole and faded road markings were reported at the junction of Langley Road and Station Road. This will be cascaded to Highways.
 - o The Langley Road grass verge was referred to Highways again for conversion to a layby. This was refused on the grounds of cost. A post and rail around the grass verge was suggested by Highways but it was felt this would make the road too narrow when cars were parked on the side of the road.
- b. Limpenhoe speed limits was moved to after item 5.
- c. The SAM2 reports for July and August 2026 were noted. It was proposed that the SAM2 be set up in Limpenhoe to collect data to support the application for a reduced speed limit. Suitable locations to be identified and confirmed with Highways.

14. Finance

- a. The bank reconciliation to 31 August 2026 was agreed. The total balance of all accounts including reserves was £27,058.66.
- b. The Local Government Pay settlement for 2026/27 of 3.3% was noted.
- c. The following payments for September 2026 were approved.

No.	Date	Supplier	Account name	Net	VAT	Total
302	17/09/2026	nplaw	Cantley Village Hall	-23.85	-4.77	-28.62
303	17/09/2026	Anne Tandy (Clerk)	Clerk Expenses	-93.80	0.00	-93.80
304	17/09/2026	Cantley Village Hall	Neighbourhood Plan	-16.00	0.00	-16.00
305	17/09/2026	The Conservation Volunteers	Cantley Village Pond	-360.00	-72.00	-432.00
306	04/09/2026	Royal British Veterans Enterprise	CiL	-712.50	-142.50	-855.00
307	28/09/2026	Anne Tandy (Clerk)	Clerks Salary inc back pay	Redacted	Under	GDPR

15. Correspondence

- Broads Society - Broadly Speaking
- CPRE - Our six priorities for Andy Burnham
- The Broads Society – Harnser July 2026 Edition
- CPRE – Invitation to Love Your Countryside this September
- Community Action Norfolk – Empowering Communities Newsletter
- Open Spaces Society – June updates: 20 years of the Commons Act 2006
- The Tree Council – Watering trees in a drought and Defra backed tree planting grants are open
- The Tree Council – the latest news from the Tree Council
- CPRE – 100 years of standing up for the countryside
- Community Action Norfolk – community update
- The Broads Society – Broadly Speaking
- Broadland District Council – Lets Go! Explore South Norfolk and Broadland – New Tourism initiative.
- Anglian Water – Invitation to Norfolk Parish Council Webinar
- Temporary Traffic Order - Freethorpe Road.
- Ormiston – Support for Families
- BADCOG - Newsletter September 2026
- Norwich Western Link project update
- The Tree Council – Seed Gathering Season and how soon will the drought be over?
- CPRE – Latest Update on our countryside
- Broadland District Council – Environmental Strategy
- The Broads Society – Broadly Speaking
- Broadland District Council – Town and Parish Council Forum invitation 22 September 2026.

16. Items for the Parish Council Meeting's Agenda on **Thursday 15th October 2026** at **7.00pm** at **Limpenhoe Village Hall**.

- Limpenhoe Village Hall Noticeboard
- Meetings dates for 2027
- Health and Safety Inspection

17. To consider a proposal to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed – legal matters:

- a. An update regarding land at Limpenhoe Village Green was discussed and further advise to be sought from Broadland District Council.

Meeting concluded at 21:00