



Parish Council Meeting

Thursday 19 March 2026 at Limpenhoe Village Hall

Present: Dot Machin (Chair), Steve Bennett Vice Chair Jan Davis, Peter Key, Brenda Pawsey

Also Present: Anne Tandy (Clerk to the Council)

Members of the Public: 3

1. Welcome. Apologies for absence received from Kevin Francis due to work commitments
2. There were no declarations of interest in items on the agenda or requests for dispensations
3. The minutes of the Parish Council meeting held on 19th February 2026 were reviewed and it was proposed that they be approved. All agreed.

Jan Davis arrived at 19:13

4. Public Open Forum and reports from the County and District Councillors
 - a. County Councillor report presented.
 - b. District Councillor report given by Jan Davis.
5. There were no matters arising from the minutes not on the agenda: for information only
6. **Neighbourhood Plan**
 - An update with progress on the Neighbourhood Plan was given by Jan Davis. The group held a social event last week to get to know each other, which went very well. Next meeting will be on Wednesday 25th March 2025.
 - The Tender document has been drawn up and reviewed by members of the group. The recommend that this is now circulated.
 - Broadland District Council have almost completed the parish profile and will forward in due course.
 - The grant application for Broadland District Council's NP funding has been filled in and passed to the working group to respond on two of the questions. Once completed this will be submitted.
 - A contingency plan should the project run over budget. Given the timescales it was agreed to use reserves 10% (£2000) to be recouped in the next precept request.

7. Planning

There were no planning applications received following publication of the agenda.

8. Staithe Charity

An update on the progress with the Charity Commission application was given by the Clerk. A site visit to the staithe was carried out with British Sugar and they are happy to extend the lease. A map of the proposed area has been sent to nplaw for review. Once the legal teams are happy, this can move forward. The easements with Elizabeth Holdings will fall into place once the land lease has been agreed.

9. Cantley Village Hall

An update on matters relating to the land transfer was given by the Clerk. Nplaw have allocated the case and a telephone meeting has been arranged for 24th March to discuss details.

10. Highways and Transport

- a. An update was given on matters reported to Highways.
- b. The SAM2 report was noted. Speeds are improving overall but there are still occasional speeds exceeding 70mph.

11. Policies

- a. In accordance with Assertion 10 of the Annual Governance and Accounting Return, the following policies were reviewed and approved:
 - i. Review of the Freedom of Information Scheme of Publication and statement. It will need the statement relating to the Neighbourhood Plan adding and then Council are happy to approve.
 - ii. To adopt a Data Protection Policy. All agreed.

12. Finance

- a. The bank reconciliations to 28th February 2026 was approved. The balance of all accounts including reserves was £21,941.13.
- b. An update on the Future for Nature Fund application was given. Council agreed the bench proposed by The Conservation Volunteers as part of the grant funding.
- c. The payment of the Tree Care and Conservation invoice for the tree work undertaken at Cantley Pond was approved. Total cost £850 +VAT. All agreed.
- d. The payment of £276.50 +VAT to Norfolk Parish Training and Support for the annual subscription was approved.
- e. The following payments for March 2026 were approved:

Voucher	Date	Supplier	Account name	Net	VAT	Total
229	19/03/2026	Anne Tandy (Clerk)	Clerk's Expenses	-53.18	0.00	-53.18
230	19/03/2026	Anne Tandy (Clerk)	Stationery	-59.49	0.00	-59.49
231	19/03/2026	NPTS	Training	-22.40	0.00	-22.40
233	19/03/2026	Cantley Village Hall	Hall Hire	-16.00	0.00	-16.00
236	19/03/2026	Broadland District Council	Dog Waste Bin	-90.25	-18.05	-108.30
237	28/03/2026	Anne Tandy (Clerk)	Clerks Salary	Redacted	Under	GDPR

13. Correspondence

- Broads Society – Society Supper (new date)
- Broads Authority – Local Plan for the Broads – notice of submission
- Broads Society – March Society supper- Better Access for All to the Norfolk Broads
- Broadland District Council – Big Broadland Litter Pick 2026
- Open Spaces Society – February Updates
- BADCOG – Newsletter for March
- The Tree Council – The latest news
- Broadland District Council – Town and Parish Forum 14th April 2026
- Broads Authority LCA SPD – new consultation
- CPRE – Protect the Countryside for the next 100 years
- Norfolk County Council – Temporary Road Closure, Church Road, Limpenhoe

14. Items for the Parish Council Meeting’s Agenda on Thursday 16th April 2026 at 7.30pm at Cantley Village Hall.

15. A proposal to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed – legal matter was agreed:

- a. An update with progress was heard regarding land at Limpenhoe Village Green and next steps agreed.

Meeting closed at: 8.15pm

Signed

Dated: