

Expense Reimbursement

Name: Anne Tandy

Expense Period
16/01/2026
19/02/2026

Business Purpose:

Itemised Expenses

DATE	DESCRIPTION	NET	VAT	GROSS
01/02/2026	Working at Home Allowance February 2026			26.00
10/01/2026	Travel Expenses - Agenda Meeting, Station Road 26mls @ 0.45ppm			11.70
19/02/2026	Travel Expenses - Council meeting Cantley VH 24mls @ 0.45ppm			10.80
29/01/2025	Travel Expenses - NP Public Meeting CVH - 24mls @ 0.45ppm			10.80
12/02/2026	Travel Expenses - NPWG Meeting CVH - 24mls@0.45ppm			10.80
09/01/2026	Postage - Agenda's			1.55
21/01/2026	Postage - NP Posters			1.55
04/02/2026	Ink cartridges - 40%			19.00
31/01/2026	Printer paper - 2 reams			7.16

£ 99.36

Don't forget to attach receipts!

Anne Tandy

Claimants Signature

Approval Signature