WORKING GROUP MEETING NOTES – 27th August 2026

The meeting was held on Thursday 27th August at Cantley Village Hall at 7.00pm.

Present: Tony Johnson (Chair)
Nicola Peck (Deputy Chair)
Dot Machin (Chair, Parish Council)
Lucy Wood (British Sugar)
Scott McClymont
Steve Smith
Tim Drew
Joe Aldous
Chris Campion
Jacqui Maney
Carole Grimes (Secretary)

The meeting began with introductions from around the table to welcome a new member, Jacqui, who is a new resident in Cantley.

The notes from the meeting on 23rd July were taken as read.

Stephen Heard, Chair of Cantley Village Hall, provided progress and briefing notes regarding the NHS Outline Business Case for the new hall to become part of the NHS Neighbourhood Health Plan as well as simultaneously developing my next submission to the Greater Norwich Development Partnership Growth Board for Community Infrastructure Level (CIL) funding.

Action: Carole will forward the information to the group before possible discussions at the next meeting.

Resident Engagement Questionnaire

After discussion, it was suggested that residents are offered a choice of drop-off points, including private letter boxes, to return hard copy questionnaires.

The questionnaire was tabled for each section to be discussed.

Comments:

It was felt the front page was too formal and needed softening. It was suggested the introduction should be spread across two pages to include a photograph, a map showing the parish boundary and our group logo for greater appeal. The copy questionnaire for Sproughton was tabled and a reworking of this for our parish was suggested to include the comment at the bottom "Your opinion counts". Every reference to village should be changed to **parish**.

1. The heading should be reworded as The Future of the **Parish** rather than Village. Correct typo.

2. Delete shop and school and add village hall, add dark sky friendly, remove bus service. Add church and play area to be divided and given separate boxes.
3. Remove impact on local facilities and bus, add impact on infrastructure and services as well as limited parking.
4. Add new housing census data if we receive it.
   If tick Yes, go to Q5 not 6
5. No change required.
6. Add flats.
   Small family homes = 1-2 bedrooms, larger family homes = 3+ bedrooms
7. No change required.
8. Add 1-2 storeys and attached garden.

Change to adequate off-road parking.

Change traditional village style to variety of styles.

The opening paragraph in the Environment & Green Spaces section should include in
b) 'potential' recreational value.

9. Increase the size of the box on the hard copy.
10. Include dark skies, maintain peace and quiet and access to the river.
11. No change required.
12. No change required except to correct a typo.
13. Include speed monitoring measures.
14. Remove shop/post office, add staithe, sports to include recreational facilities, existing and future use should be split.
15. The heading should read ...do you/would you use. The choices should reflect question 14.
16. Remove as this is a separate project.
17. to 24. No change required.

Nicola kindly offered to input data from the returned questionnaires.

Action: Tony to discuss with Ian how and where to possibly add a question regarding self-contained independent living for growing families or residents with a desire to downsize with aspirations both generational groups to stay within the parish.

Action: Tony will amend the questionnaire as discussed and produce some initial information to forewarn the community about future resident engagement.

<u>Parish Online</u>

Scott offered a brief update of his investigation and advised there was currently no information apart from the parish boundary. The future survey data could be included but it was agreed this would not add any value.

Action: Scott to prepare a demonstration for our next meeting and circulate by email potential ideas to be included in future.

The next meeting is at 7.00pm on Thursday 24th September at Cantley Village Hall.